

LYNCHBURG CITY COUNCIL
Agenda Item Summary

MEETING DATE: July 11, 2006		AGENDA ITEM NO: 14
CONSENT:	REGULAR: X	CLOSED SESSION: (Confidential)
ACTION: X	INFORMATION:	
ITEM TITLE: Annual Report on the Activities of the Planning Commission for the Fiscal Year Ending June 30, 2006, including the implementation of the City of Lynchburg: Comprehensive Plan 2002-2020.		

RECOMMENDATION: Acceptance of the Annual Report.

SUMMARY: This annual report is intended to brief the City Council on the status of implementing the City's Comprehensive Plan. This annual report is also intended to supplement the Comprehensive Plan by providing further input from the Planning Commission as City Departments determine Capital Improvement Requests.

PRIOR ACTION(S):

June 1, 2006: Citizens Monitoring Committee review of the Annual Report.
June 14, 2006: Planning Commission recommended forwarding the Annual Report to the City Council for review.

FISCAL IMPACT: N/A

CONTACT(S):

Rick Barnes/ 846-4434
Tom Martin/ 455-3909

ATTACHMENT(S):

- Annual Report

REVIEWED BY: lkp

MINUTES FROM THE JUNE 14 PLANNING COMMISSION MEETING. THESE MINUTES HAVE BEEN REVIEWED BY, BUT NOT APPROVED BY, THE COMMISSION

Annual report on the activities of the Planning Commission, including implementation of the *City of Lynchburg: Comprehensive Plan 2002-2020*, for the fiscal year ending June 30, 2006.

Mr. Tom Martin, City Planner, explained to the Commission this was the forth-annual report submitted to outline the implementation of the City's Comprehensive Plan and to make requests for projects that would be included in the fiscal projects in the 2008-2009 Capital Improvement Program. He said that the report had been reviewed by the Citizen's Monitoring Committee at the June 1, 2006 meeting. He said that the Citizen's Monitoring Committee saw several grammatical errors that were later corrected. He added that the Committee also noted several requests for revisions of the report, which mostly focused on the future year's CIPs. He said that those requests had been noted in italics. He explained that one (1) change had been made on page one (1), which stated that the number of petitions considered in the rezoning category needed to be reduced to six (6), because the rezoning for Meriwether Road had been pulled from the agenda. He suggested that the Planning Commission discuss the matter and stated that he would be available to answer any questions. He also said that Commissioner Barnes would need to present the report at City Council on July 1, 2006.

Chair Hamilton asked where the stated part of the CIP should be placed so that the Commission could be kept in the process.

Mr. Martin said that the most logical location for the CIP would be on page fifteen (15) under section four (4).

Commissioner Sale asked for clarification about the entrance points and what was done with the entrance points for the CIP program.

Mr. Martin said that the problem was that this was the forth report that was written. He said that none of the requests with the previous reports that went to council were acknowledged. He said that when this report was taken to council, the Commissioners needed to reiterate the fact that they wanted to be included in the process.

Commissioner Sale asked if the time frame and the work schedule would allow the Commission to be a meaningful reviewing body. He said that capital improvements were a major oversight piece of the Planning Commission.

Mr. Martin said that the CIP process had always been mysterious, and now that there was a new department combined with Inspections, Planning, and Engineering, the mystery may have disappeared. He explained that he had never been notified of when to submit CIP projects for consideration. He said that Ms. Bonnie Svrcek, Deputy City Manager, and Mr. L. Kimball Payne, City Manager, should have been invited to the August 1, 2006 meeting in order to explain the CIP process.

Chair Hamilton said that it would be good for the Commission to keep reminding Mr. Payne that they would have liked to be a part of the solution.

Mr. Martin said that the Planning Commission should have mainly discussed the projects for 2008-2009 and what would have needed to happen in order to obtain cost estimates earlier.

Chair Hamilton said that it was not reasonable for the Planning Commission to be excluded from such matters as the relocation of landfills or sewer extensions.

Mr. Martin said that in the past, there were no references made to the Comprehensive Plan in the CIP, and people could not understand which area of the Comprehensive Plan was implemented during the CIP projects. He said that role of the Planning Commission was to take the politics out of planning. He said that when looking at how the City implemented, planned, and spent its money, the Planning Commission needed to be able to look at the CIP earlier in order to learn a lot more about the projects.

Commissioner Sale said that he thought the City Manager would appreciate it if he could reference the Planning Commission on certain issues. He said that if the City Manager felt as if he needed to cut something from the City's agenda, the Planning Commission could help to put the Comprehensive Plan projects in order of importance.

Commissioner Worthington added that he would also like for the Planning Commission to be able to see the list of projects that had been cut from the list.

Mr. Martin said that he respected the Planning Commission for trying to make a difference and to not simply do what they were supposed to. He said that Planning had gotten better since the Comprehensive Plan had been adopted.

Chair Hamilton added that Mr. Jack Galawell, Chair of the GLTC Board, wanted to add the Transit Policy to the considerations that the Planning Commission made. She said that the Board felt slighted with the Midtown Plan and that they did not have as big of a role as they should have.

Mr. Martin said that on page sixteen (16), one (1) recommendation of the CMT was to study the retention of the bus transfer station of the current Plaza location. He said that the study should have had comments from people with disabilities and users of public transportation. He said that the GLTC Board was probably looking for something more than that.

Chair Hamilton said that the GLTC Board wanted to be aware of and part of the development process, especially when the projects required traffic studies or road revisions.

Mr. Martin explained that GLTC did not feel as if they were included early enough in the process, which did not give them the opportunity to make comments on the projects. He said the manager of GLTC used to come to the Technical Review Committee (TRC) meetings, but he had stopped attending. He said that since the GLTC Board was no longer participating in the TRC meetings, it was their fault that they were not as included in the process as they wanted to be.

Chair Hamilton said that she told the GLTC Board that they should have been part of the TRC process.

Mr. Martin explained how the annual report was put together. He said that he completed the annual report last year, but that Kent White, Senior Planner completed the report this year. He explained that the Planning Division took the report from last year and emailed or called everyone that was included in the report in order to note any changes or additional information that may have been required for the present report. He said that the information came from reliable sources. He added that a problem with the annual report was that some of the projects in the report were never thoroughly explained to the Planning Commission by the people that were responsible for them.

Commissioner Worthington said that he did not know many details on certain projects in the annual report.

Mr. Martin said that the annual report gave the Commission an opportunity to look at the projects that had happened in order to make sure that the City was on track with the Comprehensive Plan.

Chair Hamilton said that she went through her notes from the past year and noticed that the information in the annual report was in line with what the Planning Commission had decided upon throughout the year.

Mr. Martin said that the next big project that he would like to have been working on was the overlay district of Fifth Street. He explained that it was a historic district entrance corridor, because it led to downtown, Rivermont Avenue, and other areas.

Chair Hamilton added that under page eight (8), number nine (9): "Establish short and long term priorities through a Transportation Master Plan (TMP)", the Planning Commission was looking for long-term impact traffic studies on Wards Ferry Road and Ward Road.

Mr. Martin said that he had that project on a timeline. He said that he would show the Planning Commission the timeline of projects that he had constructed.

Chair Hamilton said that it would be beneficial to know approximately when each project was going to be addressed.

Mr. Martin said that a priority of the Planning Commission, City Staff, and City Council was to improve the traffic conditions on Wards Road. He explained that when they saw an opportunity to do that, they would try to enforce it.

Commissioner Sale asked about page five (5), number one (1): "Prepare the Tyreeanna/Pleasant Valley Neighborhood Plan".

Mr. Martin said that availability of a sewer was hindering that project. He said that the Sewer Management Plan would come into play during the implementation of that project, because the City needed to look at different types of technology and sewer systems in that area. He said that there would not be much progress on the project until the sewer research occurred. He also said that there were landfill problems and other issues with the area.

Commissioner Sale asked if the area was near the Campbell County line and whether the City had any agreements with Campbell County in terms of utilities or sewer.

Mr. Martin said that the City had very a good sewer system and water system. He said that the City had to cooperate with Campbell County and send the City's water to their area. He said that Campbell County was probably getting a greater return on their investment that the City was.

Commissioner Sale said that the City would have to be very selective when sending the City's water to Campbell County. He added that the City should have conducted a cost/benefit analysis and found a way to make a deal with Campbell County so that the City could have also benefited.

Mr. Martin explained that there were sewer issues in that area and that the Planning Division would have liked to put up gateway signs in order to identify the areas of Tyreeanna and Lynchburg.

Chair Hamilton asked if there was a way for the Planning Commission to have regular contact with Campbell County.

Mr. Martin said that both Planning Commissions used to get together and discuss different projects that pertained to both areas. He said that regionalism would be a topic of interest between the two areas.

Chair Hamilton said that she would like to somehow get the Chairs of the different areas to meet periodically, along with member of the different Planning Divisions.

Mr. Martin said that the Planning Commission should have written a letter to the monitoring committee after the Commission adopted the annual report. He said that it would have been a good way to express to the monitoring committee how much their work was appreciated. He said that he would have drafted the letter for the Commission. He said that the Planning Commission had accomplished a lot in the past year and that it attributed to the types of developments that had been submitted. He also said that the Wards Ferry Road traffic study should have been added somewhere in the annual report.

Chair Hamilton suggested adding it to Lakeside Drive.

Mr. Kent White, Senior Planner, explained that page eight (8), number eight (8): "Conduct Crosstown Connector Corridor Study", should have included the traffic study.

Commissioner Worthington asked if there was anything in the annual report that referenced the environmental impact of the draining system. He said that it was an environmental problem that would have continued all the way up the watershed.

Mr. Martin said that page nine (9), number ten (10): "Manage Natural Systems / Maintain comprehensive approach to stormwater management", covered that issue.

Mr. White told the Planning Commission that he would e-mail the changes in the Annual Report to each of them.

After further discussion, Commissioner Worthington made the following motion, which was seconded by Commissioner Oglesby and passed with the following vote:

"That the Planning Commission recommends approval of the Annual Report on the Activities of the Planning Commission including Implementation of the *City of Lynchburg: Comprehensive Plan 2002 – 2020* for the Fiscal Year Ending June 30, 2006."

AYES:	Barnes, Flint, Hamilton, Oglesby, Sale, Worthington	6
NOES:		0
ABSTENTIONS:		0
ABSTEN:	Bacon	1

**Annual Report on the Activities of the Planning Commission
Including Implementation of the
City of Lynchburg: Comprehensive Plan 2002 – 2020
For the Fiscal Year Ending June 30, 2006**

Approved by the Lynchburg Planning Commission on: June 14, 2006

Laura Hamilton, Chair

Richard Barnes, Vice Chair

Jane Bacon

Robert Flint

Sharon Oglesby

Andy Sale

Richard Worthington

Report Summary

This is the fourth “annual” report submitted outlining the implementation of the *Comprehensive Plan 2002-2020*. The report is being submitted at the end of the City’s fiscal year, June 30, 2006 and covers the fiscal year 2005/2006.

In addition to a review of the Planning Commissioners’ activities, we have included a report on the implementation of the *Comprehensive Plan 2002-2020*. In agreement with the City Manager and the Deputy City Manager, we have indicated items and programs approved as part of the *Comprehensive Plan* that may be considered for the FY 2008 CIP by various departments.

The Planning Commission considered and forwarded to the City Council 36 petitions from July 1, 2005 through June 30, 2006.

Petitions considered and forwarded to the City Council:

- Conditional Use Permits - 10
- Rezoning - 6
- Zoning Ordinance Amendments - 13
- Future Land Use Map Amendments – 0
- Historic District Designation – 1
- Street Naming / Dedication - 5

Highlighted petitions:

- August 24, 2005 – Clarion Investments, LLC Rezoning, 2639 Lakeside Drive
- September 14, 2005 – Midtown Area Plan Addendum to City’s *Comprehensive Plan 2002-2020*

- November 1, 2005 – Compson Development Rezoning and Conditional Use Permit, 108 Melinda Drive and Wards Ferry Road
- January 25, 2006 – Heritage Baptist Church Master Plan Amendment Conditional Use Permit, 219 Breezewood Drive
- February 8, 2006 – Capital Improvement Program FY 2007-2011
- April 11, 2006 – Landscape Zoning Ordinance Amendment
- April 26, 2006 – Fifth Street Master Plan Addendum to City's Comprehensive Plan 2002-2020
- May 24, 2006 – Federal Hill Historic District petition to rezone all properties within the boundaries from R-3, Medium Density Two-Family Residential District, to R-2, Low-Medium Density Two-Family Residential District.
- May 24, 2006 – Cornerstone Traditional Neighborhood Development

Miscellaneous:

- Presentation by Gerry Harter, City Traffic Engineer, on the Neighborhood Traffic Management Program [NTMP].
- Appointed new member to the Citizen Monitoring Committee: Celestine Walker
- Appointed Landscape Ordinance Committee to review the requirements within the Zoning Ordinance and create a dedicated section of that ordinance to address landscaping.
- Two new members appointed to the Planning Commission: Sharon Oglesby and Andy Sale
- January 11, 2006 – Liberty University, Liberty Christian Academy and Thomas Road Baptist Church Parking Reduction, 1971 University Boulevard, 100 Mountain View Road and Liberty Mountain Drive
- Presentation by Nicole Gilkeson, Community Development Planner, on a proposed Housing Policy Advisory Committee.
- Appointed Housing Policy Advisory Committee to review and recommend policies for implementing the Housing Analysis goals of the Lynchburg Comprehensive Plan 2002-2020.
- Appointed Natural Resources Advisory Committee to review and recommend policies for implementing the Natural Systems goals of the Lynchburg Comprehensive Plan 2002-2020.

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I. Introduction

History & Adoption of the Comprehensive Plan

The *City of Lynchburg Comprehensive Plan 2002 – 2020* was adopted by the City Council on September 10, 2002. The final chapter of the plan outlined a five year implementation program made up of those tasks that the City needs to implement first in order to reach the vision of the City in the year 2020. This Annual Report, one of the items in that program, gives a status report on the third year of the implementation program.

Goals, Objectives & Strategies in the Plan

Each chapter in the Comprehensive Plan, beginning with Chapter 5, Citywide Land Use and Development, concludes with a series of Goals, Objectives & Strategies. In addition to Citywide Land Use, these goals address:

- Design, Character & Quality
- Economic Development & Redevelopment
- Downtown & Riverfront Master Plan 2000
- Commercial & Employment Areas
- Neighborhoods & Housing
- History, Culture, Education & the Arts
- Natural Systems
- Parks & Recreation
- Transportation
- Public Utilities
- Public Facilities

The goals outline broad policies for future action to protect, improve and enhance various aspects of the City's character and its quality of life. The objectives are more detailed and focused targets. The strategies are specific actions that need to be taken or policies that need to be followed to fulfill the vision presented in the plan. There are three basic types of strategy. The first are the sixteen (16) strategies, one from each element of the plan, that have been selected for inclusion in the five (5) year implementation program. The second type of strategy directs that a certain action be taken, but is not included in the five (5) year program. These strategies will be undertaken if unexpected opportunities, such as grant funding or volunteer efforts arise. The third type of strategy is intended to give overall policy guidance and therefore does not address a specific project.

The Implementation Matrix

Chapter 17 includes an implementation matrix, with the direction that it be revised and completed following adoption of the plan. The matrix was revised and presented to the Planning Commission in January 2003. This Annual Report is based on that revised matrix. Information in this report is on a fiscal year basis, July 1 – June 30.

II. Status of Implementation Matrix Tasks: FY 2006 & FY 2007

Strategy from Implementation Matrix	Completed in FY 2006 July 1, 2005 – June 30, 2006	FY 2007 July 1, 2006 – June 30, 2007
Prepare for Plan Implementation <ul style="list-style-type: none"> ▪ Planning Commission participation ▪ Citizen Monitoring Committee 	<ul style="list-style-type: none"> ▪ The Commission continues to be involved in plan implementation. ▪ CMC met four times to 	<ul style="list-style-type: none"> ▪ Continued participation expected. ▪ Committee expected to meet at

<p>(CMC) participation.</p> <ul style="list-style-type: none"> Website for public awareness CMC will review priorities annually Annual Report to the City Council Review Comprehensive Plan in 2007 	<p>discuss implementation goals for Midtown Area Plan, Landscape Ordinance, Natural Resources Advisory Committee and the Fifth Street Master Plan.</p> <ul style="list-style-type: none"> Planning Commission appointed a new member. Website continues to be maintained. CMC reviewed annual report on June 1, 2006. Planning Commission reviewed annual report June 14, 2006. Forwarded to City Council for review in July 2006. Planning Division continues to maintain a list of potential changes. 	<p>least twice.</p> <ul style="list-style-type: none"> Planning Commission will review members for reappointment. Preparations for review of Comprehensive Plan.
<p>1. Prepare the Tyreeanna/Pleasant Valley Neighborhood Plan</p>	<ul style="list-style-type: none"> Adopted in July 2003. Continued to work with land owners and developers to implement plan. Focused on "Access Management" along U.S. Route 460. 	<ul style="list-style-type: none"> Begin Tyreeanna Gateway Plans.
<p>2. Implement the Downtown & Riverfront Master Plan 2000</p>	<ul style="list-style-type: none"> Construction of Depot Plaza Improvements underway. Phase 3 of the wayfinding signage system is completed. The Riverviews Art Space remains fully occupied. Construction underway on Lynch's Lofts (67 units & ground floor retail). Bluff Walk Hotel site plans approved; construction underway. Phase II construction of the Academy of Fine Arts underway. Community Market design underway. 	<ul style="list-style-type: none"> Complete construction of Depot Plaza Improvements. Construction to continue through summer 2007. Complete construction in winter 2006. Fundraising and construction to continue through summer 2007. Design will be forwarded to Council for consideration.

	<ul style="list-style-type: none"> ▪ Indoor Skateboard Park opens in February 2006. Site plans approved for outdoor Skateboard Park. ▪ Renovation of the former Pride of VA building at 1000 Jefferson Street is complete. Building currently being marketed. Renovation of 1016 Jefferson Street underway. ▪ The Parking Authority was reestablished by City Council and held its first meeting in October 2005. The Parking Authority is charged with improving the parking situation downtown. ▪ Update of Riverfront Master Implementation Plan underway. ▪ Funding approved for observation deck ▪ Development of business plan, designs for interior renovations and creation of market square are underway. ▪ Evaluation of Market Parking Deck currently underway. 	<ul style="list-style-type: none"> ▪ Construction on outdoor Skateboard Park scheduled for summer 2006 construction. ▪ 1000 Jefferson Street slated to open. ▪ 1016 Jefferson Street renovation to be completed and slated to open. ▪ The City is in the process of issuing a Request for Proposals for a parking consultant to determine how to better maximize existing parking. ▪ Recommendations presented to Planning Commission and City Council in Fall 2006. ▪ Construction to coincide with Jamestown 2007 activities. ▪ Business plan and designs to be completed fall 2006. ▪ Design to be completed by spring 2007.
3. Revise the Zoning & Subdivision Ordinances	<ul style="list-style-type: none"> ▪ Landscaping Ordinance Committee drafted revisions to Zoning Ordinance. Amendments approved by Planning Commission in April 2006 and reviewed by City Council in June, 2006. ▪ Reviewed standards for established neighborhoods for proposed Traditional Residential Overlay Ordinance. ▪ Housing Policy Advisory Committee created to create policy recommendations for decision making relating to housing and neighborhoods. 	<ul style="list-style-type: none"> ▪ Implementation of Landscape Ordinance. ▪ Traditional Residential Overlay Ordinance to be presented and drafted for adoption. ▪ Committee expected to meet at least twice to review and guide staff in obtaining necessary data as well as examining housing policy from other

	<ul style="list-style-type: none"> ▪ Fifth Street Master Plan adopted by Council in May 2006. 	<p>jurisdictions.</p> <ul style="list-style-type: none"> ▪ Fifth Street Overlay District to be presented and drafted for adoption.
4. Prepare Citywide Design Standards.		Will be prepared as part of Zoning & Subdivision Ordinance revisions as allowed by the Code of Virginia. Design guidelines are incorporated into the Tyreeanna/Pleasant Valley Plan, Fifth Street Corridor and Midtown Area Plans.
5. Prepared Comprehensive Citywide Economic Development / Redevelopment Strategic Plan	<ul style="list-style-type: none"> ▪ Completed and implemented Office of Economic Development (OED) Strategic and Operational Plan, Oct. 2005. ▪ Completed and adopted 2006 Business Development Policy, February 2006. ▪ Hosted informational meetings for businesses by wards; each meeting hosted by Council representative. ▪ Initiated Business Appreciation Week and “Business Rocks” tours for 6th graders and seven local companies, May 2006. ▪ Opened 135 acres in Lynchpin Industrial Center with construction of Lynchpin Lane for Boxley’s \$10 million plant. ▪ Continued Industrial park tenant lunches. ▪ Hosted CEO mixer for top companies executives and Industrial. Development Authority (IDA) 	<ul style="list-style-type: none"> ▪ Continue interaction with local businesses. ▪ Revise Enterprise zone boundaries to include midtown and 5th Street. ▪ Develop Technology Center in Bank of James building for fledgling tech companies qualifying for free office space. ▪ Continue business visits. ▪ Development of Schools Workforce Program—analyzing existing tech/trade programs and viability with Lynchburg businesses. ▪ Master plan and rezoning of Lynchpin between Ivy Creek and Wiggington Road. ▪ Develop IDA property in Lynchpin as Ivy Creek Nature Center in conjunction with Parks and Recreation.
6. Commercial Areas: Revitalization of Fifth Street	<ul style="list-style-type: none"> ▪ Design Concept Plan presented to Citizens Monitoring Committee, Planning Commission & City Council. Plan adopted by 	<ul style="list-style-type: none"> ▪ Begin Implementation of Fifth Street Master Plan.

	<p>Council in May 2006.</p> <ul style="list-style-type: none"> ▪ VDOT funded Traffic Study completed in early 2006. ▪ \$40,000 CDBG funding approved for public facilities and façade improvement program. ▪ Façade improvement program begins. 	<ul style="list-style-type: none"> ▪ Acquire right-of-way for proposed roundabout. ▪ Trash cans and bus stop shelters will be installed in Summer 2006. ▪ Continue implementation.
7. Commercial Areas: Revitalization of Midtown Area	<ul style="list-style-type: none"> ▪ Planning Charrette and Design Workshops results presented to Planning Commission & City Council fall 2005. ▪ Plan adopted by Planning Commission & City Council fall 2005. ▪ Citizens Monitoring Committee presented a prioritized list of implementation goals to Planning Commission. Planning Commission directed staff to implement goals as presented. 	<ul style="list-style-type: none"> ▪ Continue implementation.
8. Conduct Crosstown Connector Corridor Study	<ul style="list-style-type: none"> ▪ Midtown Connector Design currently underway from 29 Business to Langhorne Road. ▪ Midtown Connector Design currently underway for 221 and Old Forest Road intersection to generate more capacity. ▪ City currently advertising for Midtown Connector Coordinator position. 	<ul style="list-style-type: none"> ▪ Design to continue through spring 2007. ▪ Design to continue through spring 2007. ▪ City to hire summer 2006. Position to coordinate Midtown Connector projects.
9. Establish short and long term priorities through a Transportation Master Plan (TMP)	<ul style="list-style-type: none"> ▪ Regional Commission staff currently reviewing other transportation master plans to develop Transportation Master Plan template for Lynchburg study. ▪ Received Transportation Land-Use grant and initiated contract. Regional Transportation Forum held May 2006. 	<ul style="list-style-type: none"> ▪ Develop City's Transportation Master Plan. ▪ Regional Action Plan to be completed October 2006. ▪ Local action plans to coordinate transportation and land use with Regional Plan to be developed spring 2007.

	<ul style="list-style-type: none"> Implemented Neighborhood Traffic Management Program. Design currently underway for Melinda Drive and Alta Lane. Breezewood Drive currently under design. Old Graves Mill Road relocation at Graves Mill Road under construction. Three lane section from Old Graves Mill Road from Timberlake Shopping Center to Willow Bend bid. 	<ul style="list-style-type: none"> Implement test cases and prepare final documentation in summer 2007. Construction to begin spring 2007. Construction to begin spring 2007. Relocation work to be completed by August 2006. Construction of three lane section to be completed by spring 2007.
10. Manage Natural Systems / Maintain comprehensive approach to stormwater management	<ul style="list-style-type: none"> Central Virginia Erosion and Sediment Control Committee meets quarterly to gage regional consistency in inspection and plan review programs. Phase II Stormwater Committee continues to implement permit requirements. Planning Commission appointed a Natural Resources Advisory Committee to review and recommend policies for implementing the Natural Systems goals of the Lynchburg Comprehensive Plan 2002-2020. Flood Plain study mapping being completed by Federal Emergency Management Agency (FEMA). 	<ul style="list-style-type: none"> Continue quarterly meetings. Proposed Stormwater Ordinance revisions submitted to Planning Commission and City Council in fall 2006. Committee expected to meet at least twice to review the Natural Systems goals. New FEMA maps to be published summer 2007.
11. Establish a Neighborhood Task Force	<ul style="list-style-type: none"> Code Enforcement Task Force continues to meet quarterly and as needed. The task force meets with neighborhood groups to insure adequate communication between residents and the City as well address ongoing code violations. Healthy Neighborhoods Initiative group meets and conducts “walk-throughs” as needed. 	
12. Preserve City-owned historic buildings and sites <ul style="list-style-type: none"> Dependency at 405 	<ul style="list-style-type: none"> Exterior stabilization 	<ul style="list-style-type: none"> Apply for fall grant to brace

<p>Cabell Street</p> <ul style="list-style-type: none"> ▪ Thornhill Wagonworks ▪ Carter Glass Building ▪ Renovation of Historic District streets 	<p>complete.</p> <ul style="list-style-type: none"> ▪ Parks & Recreation / City Manager's Office working with VDEQ to enter into a Voluntary Remediation Program. ▪ Renovation to expand current data center to accommodate expected growth of computer systems and associated support personnel ▪ Street improvements in Daniel's Hill underway. ▪ Old City Reservoir (Clay Street) 	<p>southeast corner of building. Design for interior to begin spring 2007.</p> <ul style="list-style-type: none"> ▪ Building under consideration for preservation if use can be found and funding source identified. ▪ Renovation to begin in summer 2006 with expected completion slated for summer 2007. ▪ SAFTEA-LU funds will be used to restore street cobbles on Cabell Street. ▪ Historic Reservoir site identified as a park site in the Fifth Street Corridor Concept Plan.
<p>13. Plan and implement a greenway program</p>	<ul style="list-style-type: none"> ▪ Regional Advisory Committee Formed. ▪ Design and construction of Ivy Creek Nature Center underway. ▪ Trail designed from Ed Page entrance to Linkhorne Middle School. ▪ New playground equipment installed at Jefferson Park. ▪ New bridge constructed upstream of Thomson Drive. ▪ Planning of trail from Blackwater Creek Natural Area to Sandusky Park underway. ▪ Renovation of Packetboat Marshal at Riverside Park underway. Plan review of shelter in process. 	<ul style="list-style-type: none"> ▪ Committee continues to meet twice a year. ▪ Design of trail to be completed spring 2007. ▪ Complete restoration of boat hull and construction of shelter in fall 2006.
<p>14. Provide Adequate public facilities to support the City's long-range planning goals</p>	<p>This is a general, ongoing strategy. Planning activities related to the City's infrastructure include:</p> <ul style="list-style-type: none"> ▪ Continued implementation of Fire & EMS Department 2015 Plan. ▪ Completed Phase II of regional financial analysis / study including the Counties of Campbell, Amherst, and Nelson and the Cities of 	

	<p>Lynchburg and Bedford completed. Study recommends City move to regionalization of solid waste disposal. City Council adopted recommendation on May 23rd, 2006 and will move towards Phase III, implementation of regional solid waste entity.</p> <ul style="list-style-type: none"> Post closure uses of existing landfill as identified in Tyreeanna / Pleasant Valley Neighborhood Plan to be studied in greater detail in 2007.
15. Support efforts to improve the quality of Lynchburg City Schools	<p>Efforts now underway include:</p> <ul style="list-style-type: none"> Design for athletic fields at Linkhorne Middle School approved; construction to be completed summer 2006. Renovation to E.C. Glass High School to be completed summer 2006. Continuing construction of new athletic fields at Heritage High School. Replace natural grass with synthetic turf at both E.C. Glass and Heritage high school track fields; scheduled for completion in January 2007. Plans underway to renovate Sandusky Middle School; construction to begin spring 2007. Public restrooms to be added to both E.C. Glass and Heritage high school. Track/field event areas to be located at both E.C. Glass and Heritage high school. Additional bleachers to be added to E.C. Glass High School.

III. Other Comprehensive Plan Strategies: Underway or Completed

The following chart lists the strategies that various City departments or other groups are working on. In addition to these strategies, there has been a continued interest expressed in the goals, objectives, and strategies included in the Comprehensive Plan.

Comp Plan Page #	Plan Element: Goal / Objective / Strategy	Department / Group & Activity
5.12-13	<p>Element: Citywide Land Use & Development Goal 1. Ensure that regulations and review procedures are effective achieving Plan goals and objectives.</p> <p>Objective 1.A. Regulations and Guidelines 3) Incorporate drawings and photographs as references in ordinances to help clarify concepts for the general public, local officials, and the development community.</p>	<p>Drawings included as references in the City's recently drafted sign and landscape ordinances.</p>

	<p>Goal 2. Improve capacity to assess the impact of development and to monitor, analyze and report on conditions in the city's natural environment, neighborhoods, and commercial employment districts.</p> <p>Objective 2.B. Integrated Data Systems</p> <p>1) Refine plans and develop estimates of costs, staffing requirements and timelines for the integration of City data systems.</p> <p>3) Coordinate and standardize internal city collection and reporting procedures.</p> <p>4) Explore opportunities to build a common base of planning-related data between City departments and regional agencies.</p> <p>6) Expand the City's Geographic Information System (GIS) to incorporate natural systems and environmental data that can be compiled on the small area, neighborhood, citywide and regional basis.</p>	<p>A City contracted with a consultant to conduct a Geographic Information System (GIS) study. Recommendations include switching to ESRI software and that the core GIS group provides support for those departments without adequate technical staff.</p> <p>TrakIt system has been implemented by Community Development, Public Works, Assessors Office and the Fire Marshal's Office. Inspections Division using "wireless" technology for accessing TrakIt system in the field.</p> <p>The Department of Community Planning & Development merged with the Engineering Division from the Department of Public Works to form the Department of Community Development. The focus of the new department is to provide an integrated approach to building and rebuilding the City's 50 square miles.</p> <p>Flood Plain study mapping being completed by Federal Emergency Management Agency (FEMA). New digital FEMA maps to be published summer 2007.</p>
5.15	<p>Element: Citywide Land Use & Development</p> <p>Goal 5. Promote regional collaboration in planning for future land uses.</p> <p>Objective 5.A. Regional Collaboration</p> <p>Increase level of coordination between area localities and state agencies.</p>	<p>The City continues to foster regional cooperation where appropriate.</p> <p>Initiate quarterly meetings between Planning Commission Chairpersons and Planning Directors of neighboring localities.</p>
6.23	<p>Element: Design, Character & Quality</p> <p>Goal 1. Ensure that development and redevelopment reinforce the City's unique character and sense of place.</p> <p>Objective 1.H. Property Maintenance</p> <p>1) Expand the use of rigorous code enforcement to promote the improvement or sale of properties that are not adequately maintained.</p> <p>2) Target code enforcement activities in areas experiencing the highest levels of deterioration and disinvestment.</p>	<p>In cooperation with the City's Inspection Division, Lynchburg Redevelopment and Housing Authority (LRHA) is continuing the Spot Blight Abatement Program which requires owners to repair properties or face acquisition by the LRHA. Properties acquired within the Fifth Street Corridor will be marketed to private developers.</p>

	<p>3) Continue/expand the program of posting signs and publishing lists of owners of dilapidated, abandoned, and/or tax delinquent properties.</p> <p>4) Develop a program to address the maintenance of properties owned by out-of-state, absentee landlords.</p> <p>5) Develop a citywide Rental Housing Program to address all rental properties that do not meet building code standards.</p>	<p>Vacant Property Registration Program to begin January 2007. The program will require that any property that remains vacant for 12 months or more will pay an annual registration fee to remain vacant.</p> <p>Rental Housing Program adopted by City Council in February 2005. Inspections of rental units are ongoing.</p>
9.7	<p>Element: Commercial & Employment Areas Goal 2. Encourage development that maximizes the use of limited land resources, while being sensitive to cultural and natural resources and surrounding land uses.</p> <p>Objective 2.E. Coordination and Impact Minimization. 1) Address truck traffic, noise, odor, circulation access, housing market, environmental impacts and other impacts.</p>	<p>The City has initiated a process to establish a 24-Hour Railroad Quiet Zone along the Riverfront. Federal legislation effective in June 2005 enabled local governments to establish these Quiet Zones once safety measures are put in place which reduce the risk of accidents.</p>
10.14	<p>Element: Neighborhoods / Housing Goal 2. Promote the construction of new housing and rehabilitation of existing housing to satisfy the demands of an increasingly diverse local and regional housing market.</p> <p>Objective 2.D. Rental Housing 1) Establish public private partnerships to improve the quality of rental housing serving low and moderate income residents.</p>	<p>The Lynchburg Neighborhood Development Foundation (LNDF) continues to renovate older single-family homes into well designed apartments in older neighborhoods. LNDF also sponsors a housing rental assistance for homeless disabled households for the City's Shelter Plus Care program.</p> <p>Lynchburg Redevelopment and Housing Authority (LRHA) continues to administer its public housing apartments along with the Section 8 Housing Choice Voucher program. It hopes to continue to attract new landlords to the program. City Council has approved a Conservation Plan for the Tinbridge Hill Neighborhood and the LRHA plans to acquire unimproved lots for redevelopment purposes.</p>

	<p>Objective 2.E. Homeownership Opportunities 3) Develop a program of incentives and financing to enable low-income households to become homeowners.</p>	<p>Habitat for Humanity continues to build new homes in the City.</p> <p>Rebuilding Together with Christmas in April continues to renovate 9 – 11 homes per year and continues to sponsor “Group Work Summer Camps” for 400 Middle & High School Students.</p> <p>LNDF has a site-based, permanent housing project for homeless, called Cornerstone.</p>
13.4-6	<p>Element: Parks & Recreation Goal 1. Provide a wide range of individual and family oriented outdoor recreation opportunities, while preserving the natural, cultural, and historic qualities of park lands and maintaining high quality facilities.</p> <p>Objective 1.B. Park & Facility Upgrade. 1) Prepare master plans for Miller Park, Riverside Park, City Stadium area, and other City parks to guide and appropriately locate needed upgrades and improvements 6) Continue to implement a program to upgrade tennis and basketball courts, addressing needs for reconstruction, resurfacing, fencing and lighting where appropriate. Plans for the relocation or expansion of facilities should be considered during the master planning process.</p> <p>Objective 1.D. New Park & Recreation Facilities 3) Master plan and develop the Schenkel and Allen-Morrison properties, in conjunction with The Merritt Hutchinson Stadium area, for recreational purposes.</p> <p>Objective 1.F. Water Recreation. 2) Develop water access and use areas based on the master plan.</p> <p>Objective 1.H. Park and Outdoor Recreation Facility Maintenance. 1) Develop maintenance standards for park lands and outdoor recreation facilities with identified budgets.</p> <p>Goal 3. Encourage and coordinate community recreational use of school sites to achieve maximum, sustainable use of fields and facilities, while recognizing that enrolled students are the primary users.</p> <p>Objective 3.B. School Recreation Facilities. 1) Institute a program of field renovation and</p>	<p>Master Planning of Riverside Park underway.</p> <p>Renovation of E.C. Glass Tennis Court lighting underway. Reconstruction of tennis courts at Jefferson Park underway.</p> <p>Schenkel property under contract with Lynchburg Grows. Allen Morrison property accepted into VA Brownfield and Voluntary Remediation Programs.</p> <p>James River canoe ramp opened.</p> <p>Standards developed for athletic fields.</p>

	improvement at all middle school and selected elementary school athletic fields, improving turf and providing adequate fencing, backstops, and other safety features.	Joint City Council/School Board Task force formed. Short and long term plans approved for improvements to athletic fields.
15.8-10	<p>Element: Public Utilities Goal 1. Provide the citizens of Lynchburg with dependable, modern, high quality water and sanitary sewer service with sufficient system capacity to meet the City's long-term requirements. Objective 1.F. Sewer Service Extension 1) Develop a plan for needed extensions of sanitary sewer to unsewered areas within the City.</p> <p>Goal 2. Maintain the priority of and commitment to execution of the City's CSO elimination program with a goal of program completion by 2020. Objective 2.A. Commitment 1) Continue pursuit of federal and state grant funding related to implementation of the program. 2) Maximize the utilization of sewer funds for execution of the CSO program. 3) Actively seek alternative sources of grant funding for specific CSO projects.</p> <p>Goal 4. Maintain the focus on the City's long-term solid waste management needs, including the regionalization of solid waste management services. Objective 4.B Regionalization. 2) Participate in the development of a long-term regional solid waste management plan.</p> <p>Goal 4. Maintain the focus on the City's long-term solid waste management needs, including the regionalization of solid waste management services. Objective 4.D. Landfilling Sludge and Vegetative Waste. Continue to evaluate alternatives to the Landfilling of sludge and vegetative waste.</p>	<p>Consultant hired to evaluate the wastewater treatment plant as required by VPDES permit. Review of asset management and extension policies to begin summer 2005.</p> <p>All strategies being addressed and CSO work continues.</p> <p>Completed Phase II of regional financial analysis / study including the Counties of Campbell, Amherst, and Nelson and the Cities of Lynchburg and Bedford completed. Recommendation that City move to regionalization of solid waste disposal. City Council adopted recommendation in May 2006 and will move towards Phase III, implementation of regional solid waste entity. Consideration being given to a regional approach to recycling.</p> <p>Alternative sludge disposal methods are currently being evaluated by the Utilities Division.</p>

IV. Comprehensive Plan Activities to be Included in the Fiscal Year 2008 CIP

It is the City's intent that all entries in the Capital Improvement Program be based on the City's Comprehensive Plan. This Annual Report is the place where items and programs proposed for inclusion in the next fiscal year's CIP be identified. In addition, the Planning Commissioners request that they be included earlier in the CIP project selection process so that they might identify other projects that have bearing on the Comprehensive Plan. The following items/programs have been identified for consideration for the FY 2008 CIP.

- Work on Midtown Connector as identified by the Midtown Area Plan.
- Projects to begin implementation of the Fifth Street Corridor Plan.
- Projects included in the City's Greenway Program.
- Downtown and Riverfront Master Plan projects.
- Implementation of the Sewer Master Plan.
- Planning / Engineering Work in support of selection of the post closure use(s) of the City's current landfill.
- Further study and analysis of alternative methods for solid waste disposal.
- Study the retention of the bus transfer station at the current Plaza location. The study should seek comments from persons with disabilities and users of public transportation.
- Conduct crosswalk study to enhance pedestrian safety.
- Add audible signals as part of the City's ongoing addition and maintenance of pedestrian facilities. The priority area for new signals should focus on Downtown, especially along Main and Church streets.
- Wards Ferry Road Traffic Study.

The following items and programs are proposed for inclusion in the FY 2009 CIP or thereafter:

- Continued implementation of Midtown Area Plan.
- Continued implementation of City's Greenway Program.
- Continued implementation of Downtown and Riverfront Master Plan projects.
- Continued implementation of Fifth Street Corridor Plan projects.
- Continued implementation of Sewer Master Plan.